



**CBVA**  
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**CBVA Board Meeting  
October 25, 2009  
10 AM – 12 PM  
Whole Foods, 340 River Street, Cambridge, MA**

**INTRODUCTION**

The following members were in attendance:

- ▶ Ryan Brady
- ▶ Adrian Defante
- ▶ Joe Diehl
- ▶ David Gillum
- ▶ Mike Gonyeau
- ▶ Dan McCabe
- ▶ Luis Mejias
- ▶ Elizabeth Ross
- ▶ Chris Thomas

The following member was unable to attend the meeting:

- ▶ Al Forbes
- ▶ Paul Ralifo
- ▶ Robert Martinez

**ADMINISTRATIVE ISSUES**

Ms. Ross made a motion to adopt the minutes from the September 20, 2009 meeting. Mr. Thomas seconded the motion. There was no other discussion. The motion passed unanimously.

**RATINGS COMMITTEE**

Mr. Gonyeau informed the group the Ratings Form had been updated and approved by electronic vote by the Board. At least 8 players in the Advanced Division have been rated. The Ratings spreadsheet has been updated with current information. Ms. Ross informed the Board that several people were no shows for follow up ratings last week. Ms. Ross suggested that the Ratings Form be changed to state that people must be rated during the assigned/approved time period. Ms. Ross also indicated that there is a new appeal's process. Ms. Ross said that she and Mr. Gonyeau would have a Ratings Committee meeting to discuss proposals from the membership.

There was a question about how people were chosen to be official raters. Mr. Gonyeau said that Board Members are *de facto* raters and the remaining people were hand picked by the co-chairs of the Ratings

Committee. Mr. Gonyeau said that the process for how raters are chosen would be added to the Ratings Policy.

### **COMMUNICATIONS COMMITTEE**

There was discussion about the need to scan the paper membership form at least weekly. Mr. Gillum indicated that he would work with Mr. Forbes to get the paper registration forms scanned and posted to the Yahoo group. Mr. Gillum indicated that he would send Mr. Diehl the updated membership list so he has a record of how many people have registered to become members of CBVA, Inc.

### **FINANCIAL COMMITTEE**

Mr. Diehl reviewed BBCT and CBVA accounting. Mr. Diehl provided an update on the BBCT budget. The check for CCRC will be given to Marcelo today. Mr. Diehl went through a breakdown of the expenses for the league and discussed the weekly income. There was a question about whether the weekly session reports are provided to the Board. Mr. Diehl indicated that the weekly reports would be scanned and posted in the Yahoo group.

Mr. Diehl informed the group that he had applied for a new tax ID number for CBVA, Inc. Mr. Diehl also said that he had filed this year's tax form with the IRS.

Mr. Diehl informed the group that he was not sure if the previous organization had been properly dissolved. He said that he would discuss this issue with legal counsel and provide a summary of the discussion, with recommendations, to the Board. Mr. Diehl said that there would be a new bank account formed for the CBVA, Inc. organization and Mr. Diehl and Mr. Brady will be listed as the account holders.

### **SOCIAL COMMITTEE**

Mr. Thomas indicated that the holiday party would be held on Thursday, December 10, 2009. The party will be held at Fritz; the space and food will be provided for free. Additional information about the party will be posted on the CBVA website and sent out in an Evite to members.

Mr. Thomas said that he met with a representative from Machine to discuss the Race for the Tiara. Mr. Thomas said that the manager was going to check to see if Saturday, January 30, 2009 is available for the event. Mr. Thomas stated that he believes the cost for the venue will be \$500 (but he said that he would need to verify with Machine).

### **AUDIT COMMITTEE**

Mr. Brady said that the Board should be responsible for drafting a proposal on how to conduct a financial audit of the organization. Several Board Members felt that we should ask for input from an individual familiar with financial auditing. The audit should include an assessment of deposits and expenditures for the league. The group agreed that the Audit Committee should present the results of the audit at the first or second official Board meeting of the fiscal year.

### **LOGISTICS COMMITTEE**

The group discussed the equipment storage procedures and problems with scoreboards breaking.

## **OUTDOOR COMMITTEE**

Mr. Gillum indicated that he would hold the equipment for Outdoor Play in his house for the winter if there were no other location assigned. There was discussion about the use of key cards. The Outdoor Play committee agreed to meet to discuss several outdoor play related issue further.

## **NEW BUSINESS**

Mr. Gonyeau brought up the issue of the low numbers in each division this year. Mr. Diehl said that he could compare our numbers to last year. Mr. Diehl said that the first five sessions last year had 808 people playing compared to 690 this year.

The Board discussed populating the committees with members. Mr. Brady said that a request for volunteers should be included in the next Newsletter. Mr. Gonyeau asked if the Board should send out a survey through Survey Monkey™ to look for volunteers. The request for volunteers should be primarily directed to Outdoor Play Committee, Social Committee, Tournaments Committee, and the Logistics Committee.

Committee Member DeFante indicated that he would like to serve on the Ratings Committee and the Social Committee. Mr. McCabe agreed to serve as Chair of the Policies and Procedures Committee.

Mr. Gillum stated that another Newsletter needs to be written to let members know that ratings have been completed. Ms. Ross stated that she would write a section for the Newsletter to thank those members who made outdoor play a success. The Newsletter will have an update about the Clinic on November 8 and the mini-tournament in December. The Newsletter will also include a request for volunteers for committees.

## **NEXT MEETING**

A proposal was made to have the next Board Meeting on Sunday, November 22, 2009 at the Whole Foods Market in Cambridge, MA.

## **ADJOURNMENT**

Mr. Thomas made a motion to adjourn the meeting. Mr. Gonyeau seconded the motion. There was no further discussion. The motion passed unanimously.

The meeting was adjourned at 11:40 P.M.

*These minutes were written by David Gillum, CBVA Information Officer.*