



Cambridge Boston Volleyball Association  
PO Box 301602  
Jamaica Plain, MA 02130  
[www.cbvolleyball.net](http://www.cbvolleyball.net)

### **Meeting Location**

The meeting was held on November 18, 2007 at the Au Bon Pan at 1100 Massachusetts Avenue, Cambridge, MA, 02138.

### **Introduction**

The meeting was called to order at 10:05 AM.

### **Members Present**

The following members were present: Al Forbes, Michael Streby, Paul Ralifo, David Jones, David Gillum, Joe Teal, Chris Thomas, and Michael Gonyeau

### **Discussion**

#### ***Approval of Last Committee Minutes***

The minutes from the previous meeting were reviewed. Committee Member Teal made a motion to accept the minutes. Committee Member Rafilo seconded the motion. The motion passed with one abstention.

#### ***Nomination of Deputy Commissioner***

There was discussion whether to nominate a Deputy Commissioner. Committee Member Thomas made a motion to nominate Michael Streby to the Deputy Commissioner position. Committee Member Teal seconded the motion. The motion passed unanimously.

#### ***Financial Update***

Treasurer Teal informed the Committee of the current financial status of the league. He announced that the weekly Sunday play has raised approximately \$5,000. We have sold 16 shirts at \$12 so far. The Race for the Tiara raised a total of \$4,430. The estimated expenses for the Race for the Tiara were \$1236.54. Additional financial information is included on the next page:

### INCOME (as of 11/18/07)

| Description                          | Income          |
|--------------------------------------|-----------------|
| Membership Fees                      | \$1,760         |
| Guest Fees                           | \$110           |
| Insurance Fees                       | \$1,160         |
| First Session Fees                   | \$4,459         |
| Second Session Fees                  | \$522           |
| Skills Sessions                      | \$230           |
| Race for the Tiara (Profit)          | \$3,193.46      |
| Race for the Tiara (Recoup of Funds) | \$1,236.54      |
| NAGVA Fees Collected                 | \$475           |
| Tee Shirt Sales                      | \$36            |
| Coat Check                           | \$125           |
| <b>TOTAL</b>                         | <b>\$13,307</b> |

### EXPENSES (as of 11/18/07)

| Description            | Income            |
|------------------------|-------------------|
| Insurance Premiums     | \$1,190           |
| Office Supplies        | \$15.95           |
| Gym Rental             | \$3,626           |
| Supplies               | \$750.51          |
| Skill Clinic Coaches   | \$50              |
| Bank Fees              | \$7.50            |
| Race for the Tiara     | \$1,236.54        |
| Opening Party          | 390.01            |
| Tee Shirts             | \$774             |
| Outdoor Parks Donation | \$300             |
| <b>TOTAL</b>           | <b>\$8,340.51</b> |

## ***Discussion of Mission Statement***

Committee Member Ruiz provided examples of Mission Statements from other volleyball leagues (see [Appendix A](#)). The Board discussed the development of a Mission Statement. The following questions were addressed:

- Do we want to include a statement about when CBVA began? **Yes.**
- Do we want to include the purpose of the league? **Yes.**
- Do we want to include HIV status in the list (i.e., sexual orientation, race, gender, etc)? **No. Should be included in by-laws.**
- Do we want to Include a minimum age requirement? **No. Should be included in by-laws.**
- Do we want to include a statement about net height? **No. Should be included on the web.**

Committee Members Streby, Rafilo, and Ruiz agreed to continue to develop the Mission Statement and bring a draft to the next meeting.

## ***Tax Status***

Committee Member Gillum stated that he was in contact with John Warren, a tax accountant in Cambridge, MA. Mr. Warren suggested that the CBVA file with the State of Massachusetts (\$15 registration) to recognize us as a legal entity within the State. Committee Member Gillum informed the group that Mr. Warren has offered to come and sit with us for free for the first meeting. He also stated that Mr. Warren could be kept on retainer for \$90 per hour to file our taxes, submit paperwork, and deal with other financial issues. Mr. Warren cannot meet on Sundays from 10 AM - 1 PM or Monday evenings.

Committee Member Gillum informed the group that we may have a rogue tax ID number. He stated that he would like to find out more about where it came from. He also said that we need to look at anything that could be construed as income.

Committee Member Gillum stated that we may want to consider becoming a “for-profit” organization, which may make things easier from a tax perspective.

The Board agreed that Committee Member Gillum should check with the Secretary of State and City of Cambridge to determine if CBVA is a legal entity in Massachusetts. Committee Member Teal made motion to approve the contact with the Secretary of State. Committee Member Thomas seconded the motion. The motion passed unanimously.

## ***Board Conduct***

Commissioner Forbes stated that Board Members are held to a higher standard of conduct.

### ***Ratings***

Committee Member Gonyeau stated that the Logistics Committee will be conducting Ratings in January. Also, Board Members for each division are responsible for determining whether players are a safety hazard.

### ***Holiday Party***

Committee Member Rafilo informed the group that the Holiday Party will take place on December 7, 2007. The budget currently has allocated \$650 for this event. The space is confirmed at Club Cafe.

### ***New Business***

Committee Member Teal stated that he would review the possibility of getting a U-Haul storage compartment as well as a mailbox in Cambridge for the association.

Commissioner Forbes stated that he would contact Committee Member Mabray to determine the status of upcoming tournaments.

Deputy Commissioner Streby asked if there were any policies about Board Members missing meetings. Committee Member Gillum requested that the Commissioner or Deputy Commissioner contact individuals who have missed multiple meetings to follow-up on their attendance.

Committee Member Jones stated that he is still trying to find a space for the summer play.

Committee Member Gonyeau stated that we should include requests for volunteers and sponsors for the Boston Beantown Classic tournament in the CBVA Newsletter.

### **Adjournment**

The meeting was adjourned at 11:45 AM.

## Appendix A - Examples of Mission Statements

### **Example #1**

Established in 1929, the Ontario Volleyball Association (OVA) is the official governing body and provides the organizational structure for the sport of Volleyball in the province of Ontario. The OVA is involved in every facet of the sport by offering programs at all levels for both indoor and beach volleyball. The organization strives to provide all Ontario residents with fair and equal access to participation and personal growth through recreational, competitive, elite, instructional, administrative, coaching and officiating programs.

OVA programs and volunteer activities are funded and supported by the Ontario Ministry of Health Promotion, membership fees, user fees, corporate partners, municipalities and fund raising activities.

Our Mission:

The Ontario Volleyball Association is a non-profit member-based provincial sports organization where dedicated volunteers and professional staff provide leadership in the growth and development of volleyball for all Ontarians.

Our Vision:

The Ontario Volleyball Association will work towards making volleyball the preferred sport of participation and viewing for Ontarians, and being recognized as the leading provincial sports organization in Canada.

Our Organizational Values:

The following is the list of organizational values for the OVA during its 2006-2010 quadrennial plan:

- **Accountable:** by acting in a fiscally responsible and transparent manner with all OVA funds
- **Excellence:** by designing and delivering the best possible programs and services for all OVA members
- **Accessible:** to all Ontarians regardless of gender, ethnicity, ability or socio-economic status
- **Innovative:** by becoming the leader amongst provincial sports organizations by continually looking for ways to do things better.
- **Collaborative:** by being willing to work with all interested individuals and organizations at the local, provincial and national level who share the OVA's vision to grow the sport of volleyball within Ontario
- **Passionate:** in all our efforts to make volleyball visible and popular in Ontario

- Fair: by being consistent in the interpretation and application of policies and procedures and on matters related to the governance of the OVA

### ***Example #2***

#### AZGV Mission Statement

The purpose of Arizona Gay Volleyball Association is to foster local, regional, national and international sports competition predominately for gays, lesbians and anyone dedicated to promotion of the amateur athletic experience for persons of all skill level and abilities regardless of sexual orientation, gender, race, creed, religion or national origin. The primary focus of Arizona Gay Volleyball Association will be to provide venues for adult volleyball competition. Additionally, the organization will endeavor to develop people of all abilities and experience to participate in sports competitions.

### ***Example #3***

#### Colorado Gay Volleyball Association

The purpose of CGVA is to promote the pursuit of competitive and recreational volleyball in the Colorado GLBT community through a balance of educational, athletic, and social activities, including recruiting, coaching, and mentoring of players, and the organization of leagues, tournaments, and social events for members. CGVA is open to members of all skill levels and welcomes all participants without regard to gender or sexual orientation.